



Olathe Public Schools Foundation

OPSF Grant Application Technology Approval Form

If your grant includes the purchase of hardware or software, you must receive approval from the Olathe District Schools technology department. Please complete the following information and submit this form to technology for approval. If you have any questions, please contact Jennifer Cutler.

Grant Title: _____ Applicant Name: _____

1. **Hardware Description (*Desktop computer, laptop, handheld device, other?*):**

Make/Model: _____

Operating System(Windows, Mac, IOS): _____

Version: (Win XP, Win 7, etc.) _____

2. **Software Description:**

Title: _____

Publisher: _____

Number of licenses: _____

Requirements or Specifications: _____

Initial Investment/cost?: _____

On-going maintenance costs? _____

Who is responsible for on-going costs? _____

How many computers will run on this software? _____

3. What is the expectation for OSD tech support:

Repair? _____

Maintenance? _____

Installation? _____

Training? _____

4. District Resources Needed:

Power? _____

Network cabling? _____

Wireless access? _____

Signatures:

(Grant Applicant)

(Date)

Approval:

Technology Approval

(Date)

Grant approval forms must be sent to Rita Lyons or Jennifer Cutler prior to grant submission to the Olathe Public Schools Foundation.